

SECTION 630
Board of Zoning Appeals

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630.1 ESTABLISHMENT OF BOARD.

In accordance with ORC §519.13, the Board of Zoning Appeals of Springfield Township is hereby created and shall have all the powers and duties prescribed by law and by this resolution.

630.2 COMPOSITION AND APPOINTMENT.

The Board shall consist of five (5) members and two (2) alternates appointed by the Township Trustees. The members and alternates shall be residents of Springfield Township. The terms of members shall be for five years and shall be so arranged that the term of one member expires each year. The alternates shall serve for two (2) year terms. The alternates shall attend all meetings, but shall not participate except when a regular member is absent. Each member shall serve until a successor is appointed and qualified. Members and alternates shall be removable for the same causes and in the same manner as provided in ORC §519.04. Vacancies shall be filled by appointment of the Board of Township Trustees and shall be for the unexpired term.

630.3 QUORUM.

Three (3) members of the Board shall constitute a quorum at all meetings.

630.4 MEETINGS.

The Board of Zoning Appeals shall adopt rules and procedures not in conflict with the provisions of this Resolution as may be necessary to put into effect the powers and jurisdiction conferred herein. The Board shall elect a chairperson from its membership. The Township Trustees may appoint a Recording Secretary. Meetings of the Board shall be held at the call of the chairperson, and at such other times as the Board may determine. All meetings of the Board shall be open to the public.

630.5 WITNESSES.

The Board Chairperson, or in the Chairperson's absence the acting Chairperson, may administer oaths, and the Board may compel the attendance of witnesses in all matters coming within the purview of the board.

630.6 PROCEEDINGS.

The Board shall keep minutes of its proceedings including a record of the vote of each member upon each question, or, if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall, upon approval of the minutes, be immediately filed in the office of the Township Trustees and shall be a public record. The Board of Zoning Appeals may, within the limits of the moneys appropriated by the Trustees for the purpose, employ such executive, professional, technical and other assistants, as it deems necessary.

630.7 POWERS AND DUTIES.

The Board of Zoning Appeals shall perform all duties required of them under this Resolution and as set forth in the Ohio Revised Code, as now or hereafter amended.