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**SPRINGFIELD TOWNSHIP
BOARD OF TRUSTEES
MINUTES
JANUARY 2, 2008**

1. The Springfield Township Board of Trustees held a Trustees meeting at 7:00 p.m. on Wednesday, January 2, 2008 at the Springfield Township Town Hall, 2459 Canfield Road, Akron, Ohio.

The meeting was called to order at 7:00 p.m. by Deborah Davis. Richard Huber, Fiscal officer, called the roll. Roll Call: Mrs. Davis (here); Mr. Mealy (here); Mr. Young (here).

2007 BUSINESS

ADMISTRATIVE

ADM 297-07 Deborah Davis: I move to approve OTARMA as the bonding agent for all elected officials for the year 2008. Seconded by Vince Mealy. Roll Call: Mrs. Davis (yes); Mr. Mealy (yes); Mr. Young (yes).

ADM 298-07 Deborah Davis: I move to dispense with the reading of the minutes and approve the December 13, 2007 minutes. Seconded by Vince Mealy. Roll Call: Mrs. Davis (yes); Mr. Mealy (yes); Mr. Young (yes).

ADM 299-07 Deborah Davis: I move to approve fund to fund transfers as follows: From 01 General Fund to 14C Senior Citizens Fund in the amount of \$2,922.49; and from 01 General Fund to 14-0 Dare Fund in the amount of \$45.77. Seconded by Vince Mealy. Roll Call: Mrs. Davis (yes); Mr. Mealy (yes); Mr. Young (yes).

Deborah Davis: At this time, I would like to turn the meeting over to Richard Huber, Fiscal Officer.

Richard Huber: Also at this time, let the record reflect we have completed all 2007 business, and I would like to have a motion for Chairman for the Board of Trustees for the Year 2008.

ADM 001-08 Vince Mealy: I nominate Dean Young as Chairman, Board of Trustees for the year 2008. Seconded by Deborah Davis. Roll Call: Mrs. Davis (yes); Mr. Mealy (yes); Mr. Young (abstained).

Richard Huber: At this time, I will turn the meeting over to the Chairman, Dean Young.

Dean Young: I would like to have a motion for Vice Chairman for the Board of Trustees for the Year 2008.

ADM 002-08 Deborah Davis: I nominate Vince Mealy as Vice Chairman, Board of Trustees for the year 2008. Seconded by Dean Young. Roll Call: Mrs. Davis (yes); Mr. Young (yes); Mr. Mealy (abstained).

Dean Young: Election held as mandated by Ohio Revised Code at the beginning of this organizational meeting. I would like to discuss the Organizational Resolution at this time. First of all, relative to the regular meetings, there is a schedule that was attached. I am going to suggest a Department Head meeting to be scheduled for tomorrow, January 3, and try them at 3:30 p.m. and conducted in a format where individual department heads are brought in one at a time. Also the Workshop meetings to be held at 3:30 p.m.

Springfield Township
Organization Resolution
#003-08

Section 1 The regular scheduled meetings of the Springfield Township Board will be held according to the attached schedule. Notification of regularly scheduled and any special meetings to be sent to the Akron Beacon Journal, The Suburbanite, South Side News Leader, and the Springfield Township Cable Board.

Section 2 The following liaison appointments are hereby made for 2008:

Trustee/Issue II/District 8/Contracts Vince Mealy
Trustee/NEFCO Deborah Davis
Trustee/Township Waste Management Deborah Davis
Trustee/News Media* Dean Young
Trustee/Community Block Grant Vince Mealy
Trustee/AMATS Vince Mealy
Health District Representative Dean Young
*Chairman as Determined by Ohio Revised Code

Section 3 FIRST MERIT - First Merit Bank shall continue to provide banking services for the Township. The Fiscal Officer is authorized to invest funds into a Certificate of Deposit, Star Ohio Investments, as well as continue with the SWEEP checking account, as per the Investment Policy, on record with the Auditor of State Office. (Per the Investment Policy and Depository Agreement on file in the Clerk's Office).

Section 4 The following persons shall be authorized to sign warrants, purchase orders, contracts, and vouchers: Trustees - Dean Young, Vince Mealy, Deborah Davis and Fiscal Officer, Richard W. Huber (1/1/08 to 3/31/08) and R. Bruce Killian (4/1/08 thru 12/31/08). Only elected officials are authorized to enter into contracts and service agreements. Individuals not authorized to sign will be held personally responsible.

Section 5 The Board of Trustees, hereby authorizes the Fiscal Officer to make appropriation modifications within the same fund during the year to meet financial obligations with the knowledge of the Board of Trustees. Transfer of monies from fund to fund shall be first approved by the Board of Trustees.

Section 6 All employees shall fall under OPERS (Ohio Public Employees Retirement System, Police & Fire Disability, & Pension Fund), or Social Security, as outlined by OTC and PERS Manual.

Section 7 The Board of Trustees shall exercise their option to hire special and/or temporary help in all departments as needed.

Section 8 Mileage rate is set at \$.505 (fifty and one half cents - 2008 IRS rates) per mile outside the township, for township business, in personal vehicles, when township vehicles are unavailable, for all employees, elected or appointed. Other approved costs shall be reimbursed at actual cost.

Section 9 Whereas the authorization for legal representation by Irving Sugarman, by Kastner, Westman & Wilkins, and by Kevin Campbell previously given by this Board has now expired. Legal representation for 2008 shall require pre-approval by the Trustees, and include:

(1) Representation on labor matters will be provided on a pre-approved basis by Kastner, Westman & Wilkins at the legal rate of \$200.00/hour and Kevin Campbell at the rate of \$110.00/hour.

(2) Irving Sugarman shall be hired for representation on the following particular matters:

a) Diana McClain vs. Springfield Township Police Department, et al (Case CV 2007-07-5241, Summit County);

b) Meeting with County and City officials to obtain proper payment of past due taxes for City owned properties in the JEDD District;

c) Equity Trust vs. Springfield Township Board of Zoning Appeals (Case No. CV 2007-10-7614, Summit County) all subject to further review by the Trustees. Representation by Mr. Sugarman shall be at the legal rate of \$110.00/hour. Additional representation by Mr. Sugarman shall require pre-approval by the Trustees.

(3) The above named attorneys shall be engaged on an independent contractor status, with no payment to PERS or treatment as an employee for any other purpose.

Section 10 The Trustees & Fiscal Officer will be paid annual salaries as allowed in ORC 505.24 and HB408 divided into twelve equal payments.

Section 11 Per Ohio Attorney General Opinion 82-006, the Administrative, Police, Fire, Highway, and Senior Center Departments are authorized to provide hospitality beverages (i.e., coffee, tea, etc.) to all Township employees during their regularly scheduled work day. Hospitality items requested for special occasions are also approved on a case-by-case basis, upon review and approval by the Board of Trustees.

Section 12 The Township shall implement and file with the Superintendent of Insurance, Section 3929.86 of the Ohio Revised Code, "Claims against policy proceeds for payment of property taxes and the costs of removal or repair of premises in certain fire losses," and authorized the Fire Department to notify a property owner and/or their insurance company of this claim after a fire. It shall be the responsibility of the Fire Chief to coordinate all activities relative to his section with the Fiscal Officer.

Section 13 Pursuant to Ohio Revised Code Section 5705.41(D), the fiscal officer may prepare blanket certificates for a certain amount of money not in excess of an amount established by resolution. I move to set the amount for the blanket certificate purchase orders in an amount not to exceed \$5,000 for fiscal year 2008 based on temporary appropriations with the exception of contractual obligations which are not expected to exceed \$20,000 of the temporary appropriation. In addition to regular blanket certificates, the fiscal officer may also issue 'super blanket' certificates for any amount for specific recurring and reasonably predictable operating expenses. I move to set the amount for super blanket certificates in an amount not to exceed \$35,000 for fiscal year 2008 upon adoption of final appropriations.

Section 14 The Fiscal Officer is authorized, upon notification of the respective department head and the prior approval of the Chairman, to place employment advertisements to replace regular and/or part time employees who have separated from the Township.

NOW THEREFORE BE IT RESOLVED, BY THE Board of Trustees of Springfield Township, Summit County, Ohio, to accept this Organizational Resolution as outlined.

ADM 003-08 Dean Young: I move that we accept the Year 2008 Organization Resolution. Seconded by Vince Mealy. Roll Call: Mrs. Davis (yes); Mr. Mealy (yes); Mr. Young (yes).

I, Richard Huber, Fiscal Officer of the Springfield Township, Summit County, Ohio, do hereby certify that the foregoing Resolution has been duly and regularly adopted by the Board of Trustees of Springfield Township at a meeting held, Wednesday, January 2, 2008.

Richard W. Huber, Fiscal Officer

ADM 004-08 Deborah Davis: I move to adjourn. Seconded by Dean Young. Roll Call: Mrs. Davis (yes); Mr. Mealy (yes); Mr. Young (yes). The meeting ended at 7:45 p.m.

Dean Young, Chairman Vince Mealy, Vice Chairman

ATTEST

Deborah Davis, Trustee Richard Huber, Fiscal Officer