



## **SPRINGFIELD TOWNSHIP BICENTENNIAL GAZEBO NON-RESIDENT RENTAL AGREEMENT**

The Bicentennial Gazebo is available to rent for any lawful activity. An application for usage must be filled out and submitted at least two weeks prior to the event. All reservations will be on a first-come, first-served basis. A refundable \$100.00 maintenance deposit must be made to secure the Gazebo. The maintenance deposit will be returned in full if the Gazebo and grounds immediately surrounding the Gazebo are left in its original condition. The rental fee must be submitted no later than one month prior to the rental. If any maintenance is required to bring the area back to its original condition a rate of \$15.00 per hour (minimum of 3 hours) will be deducted from the maintenance deposit. Location of Gazebo: Across from Community/Senior Center at 2491 Canfield Road. Phone Number for information: (330) 733-2556.

**Rental Fee**                      **Non-Resident \$45 per hour (2 hour minimum) plus a deposit of \$100.00**  
If the Gazebo and Community Center are rented together one deposit is required.

### **Rules for Use of Bicentennial Gazebo:**

1. **Deposit is required to reserve rental date and will not be considered reserved until said deposit is paid. Full rental fee payment is due one (1) month prior to the event. If the event is canceled due to any circumstance within one month of the event the deposit will be returned and the rental fee will be forfeited. Cancellations not involving weather must be made in writing (e-mail and fax is accepted).**
2. **The consumption or possession of controlled substances, illegal drugs, drug paraphernalia, or alcohol is strictly prohibited.**
3. **The possession of a weapon is prohibited.**
4. **Glass containers are prohibited.**
5. **Fires, grills, or any cooking devices are prohibited inside the gazebo.**
6. **The possession or discharge of fireworks or other projectiles are prohibited.**
7. **All garbage must be disposed of in the provided containers in the park. The dumping of garbage on or near 'full' containers is prohibited.**
8. **Tampering with security cameras, light fixtures, or power outlets is prohibited.**
9. **All music, noise, and sound levels must not interfere with the normal use of the park and private property.**
10. **No activity may interfere with the normal use of the area outside of the gazebo.**
11. **The construction of any structure is prohibited.**
12. **Decorations as well as ties, staples, pins, tape, etc. to secure anything to the gazebo is prohibited.**
13. **The use of electrical outlets on the gazebo shall be limited to a maximum connected load of no greater than 100 amps. A fee of \$25.00 will be charged for any tripped circuits due to overloads.**
14. **There shall be no soliciting on park grounds. The sale of merchandise and/or food is prohibited.**
15. **Gambling and gaming machines are prohibited.**
16. **All parking must be in designated parking lots. No parking is permitted on lawns or on roads.**
17. **Unloading of equipment from the road is limited to 15 minutes.**
18. **The use of wedding favors (rice, popcorn, bird seed, etc.) is prohibited.**
19. **Live flower petals are permitted outside of the Gazebo.**

Use of the Gazebo by non-profit, charitable or civic organizations, without fee, will be permitted upon approval of application of the Director of the Community/Senior Center, together with proof of the entity's status. Such use will still require a refundable deposit.

**SPRINGFIELD TOWNSHIP BICENTENNIAL GAZEBO  
USER PERMIT APPLICATION**

Lessor agrees that for and in consideration of being permitted to utilize The Springfield Township Bicentennial Gazebo that lessor, for him/herself, heirs, personal representatives, assigns, guests and all other persons utilizing said facility during the rental period, do(es) hereby release and hold harmless Springfield Township, its Trustees, employees, agents and volunteers from any and all liability, claims, causes of action, losses, damages, costs and expenses of whatsoever kind or nature that arise out of, or in connection with, the rental/use of said facility.

Date Requested \_\_\_\_\_

Reservation Start Time \_\_\_\_\_

Reservation End Time \_\_\_\_\_

(Please be specific as possible so that other events may be scheduled. Be sure to include time for setup and clean up)

Name of Contact Person \_\_\_\_\_

Is the event open to the public?     Yes     No

Mailing Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Day Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Description of Activity \_\_\_\_\_

Expected Attendance \_\_\_\_\_

Rent \_\_\_\_\_

Deposit \_\_\_\_\_

User agrees to abide by the Springfield Township Bicentennial Gazebo Rules and Regulations, a copy of which has been provided to me.

Applicant name (print) \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

*Gazebo Rental Contract  
(Approved at the Sept. 10, 2009 Board of Trustees Meeting - Resolution #254-09)*