

**SPRINGFIELD TOWNSHIP APPLICATION FOR CERTIFICATE OF CONFORMANCE**

Springfield Township Offices  
2459 Canfield Road, Akron, Ohio 44312 • 330-794-0134

Business Owner's Name: \_\_\_\_\_

Business Owner's Mailing Address (no P.O. Boxes): \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Business Telephone: \_\_\_\_\_

Certificate of Conformance requested for the address at: \_\_\_\_\_

Business Name: \_\_\_\_\_ Property Owner's Name: \_\_\_\_\_

Property Owner's Address: \_\_\_\_\_

Mailing Address of Property Owner (No PO Box): \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Business Telephone: \_\_\_\_\_

Current Zoning District: \_\_\_\_\_ Parcel Number: \_\_\_\_\_

Certificate of Occupancy # : \_\_\_\_\_ (May be obtained from the property owner or Summit County Department of Building Standards (SCDBS). If no certificate exists or is not valid one must be obtained.)

**Application Type (Check all that apply)**

- New use in a new building       New use in an existing building       Other  
 Change of use in an existing building       Change of occupant in an existing building (same use)

**The building or unit is to be used for the following purpose(s) – check all that apply**

- Retail       Wholesale       Recreational       General Office       Industrial  
 Restaurant       Warehouse       Auto Repair       Personal Service       Other

Description of business: \_\_\_\_\_  
\_\_\_\_\_

**Site Data (a site plan showing the lot, dimensions & location of any structures, setbacks, parking and landscaping is required)**

Estimated completion date of any construction: \_\_\_\_\_

Square footage of building/unit: \_\_\_\_\_ Square Footage of area to be open for public use: \_\_\_\_\_

Parking spaces provided: \_\_\_\_\_ No. of full time employees: \_\_\_\_\_ No. of part time employees: \_\_\_\_\_

New signs needed? \_\_\_\_\_ Changes to existing signs? [1] \_\_\_\_\_ Changes to landscaping? \_\_\_\_\_ Parking changes? \_\_\_\_\_

On site processing/assembly? \_\_\_\_\_ Chemicals in 50 gal + quantities? \_\_\_\_\_ Other on site changes? \_\_\_\_\_

If yes to the above please explain \_\_\_\_\_  
\_\_\_\_\_

\*\*\*\*\* You may need to apply to the Board of Zoning Appeals if your business will include any outdoor storage/sale of goods. \*\*\*\*\*

**I hereby certify that all the information provided on this application is true and accurate.**

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

