
**SPRINGFIELD TOWNSHIP
BOARD OF TRUSTEES
June 12, 2025
MINUTES**

The Springfield Township Board of Trustees held a public meeting on Thursday June 12, 2025, at 4:00 p.m. at the Springfield Township Town Hall, 2459 Canfield Road, Akron, Ohio 44312.

The meeting was called to order by Joe DiLauro.

PLEDGE OF ALLEGIANCE

ROLL CALL: By LeeAnne Jascoe, Administrative Assistant

Mrs. Chapman (here); Mr. DiLauro (here); Mr. Caudill (here); Mr. Spickard (here).

- ADM 126-25:** **Joe DiLauro:** I move to dispense with reading of the minutes and approve the minutes to date.
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)
- ADM 127-25:** **Joe DiLauro:** I move to approve payment of bills and payroll as prepared by the fiscal officer, subject to audit.
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (abstain)
- ADM 128-25:** **Joe DiLauro** I move to acknowledge receipt of the Fiscal Officer's April and May 2025 Reports, subject to audit.
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)
- ADM 129-25:** **Joe DiLauro** I move Nunc-Pro-Tunc to approve the April invoices for Legal Services rendered by Harpst Becker LLC in the amount of \$10,100.50 and paid from fund line 1000-110-311-1009.
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)
- ADM 130-25:** **Joe DiLauro** I move to approve the June invoices for Legal Services rendered by Harpst Becker LLC in the amount of \$6,634.13 and paid from fund line 1000-110-311-1009.
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)
- ADM 131-25:** **Joe DiLauro** I move to approve the Insurance Committee's approval for the medical insurance/health care plan renewal utilizing Anthem ERC Health PPO (3-Tier) plan and Anthem Dental effective July 1, 2025.
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)
- ADM 132-25:** **Joe DiLauro** I move to approve the attached County of Summit Surface Water Management District Community Partnership Program agreement.
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)

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- ADM 133-25:** **Joe DiLauro** I move to approve the repayment of the advancements of \$100,000.00 from fund 2911 for the 2024 SAFER grant to fund 1000.
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)
- ADM 134-25:** **Joe DiLauro** I move to approve the invoices for lawn maintenance services rendered by Wide Open Property Maintenance in the amount of \$6,481.00 and paid from fund line 1000-610-360.
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)
- FIRE 135-25:** **Joe DiLauro** I move to authorize the appointment of Michael Ritterbeck to the position of full-time Firefighter-Medic effective June 12, 2025, as a lateral hire with the Springfield Township Fire Department, contingent upon the successful completion of all pre-employment requirements, and any other necessary evaluations as outlined in the current Full-Time Firefighter collective bargaining agreement and Springfield Township employee policy manual.
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)
- FIRE 136-25:** **Joe DiLauro** I move to remove Firefighter Aaron Smith from his one-year probationary period and confirm his appointment to full-time status with the Springfield Township Fire Department, effective June 18, 2025.
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)
- FIRE 137 -25:** **Joe DiLauro** I move to authorize the Springfield Township Fire Department to enter into a Memorandum of Understanding (MOU) with the American Red Cross Northern Ohio Region for the purpose of providing smoke alarms and, if needed, installation services for the residents of Springfield Township at no cost.
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)
- FIRE 138-25:** **Joe DiLauro** I move to approve the Memorandum of Understanding (MOU) between Springfield Township and the Springfield Township Firefighters Union, IAFF Local 3040, regarding the provision of vacation credit for experienced new hires, as presented.
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)
- FIRE 139-25:** **Joe DiLauro** I move that the Springfield Township Fire Department purchase a new drone system from Ohio Drone at a cost of \$13,325.00. The purchase will be paid for from Fund 2191-230-500-0000.
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)

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- FIRE 140-25:** **Joe DiLauro** I move to authorize the payment of 177.5 hours of unpaid military leave, the annual clothing allowance (if elected by March 1), and any holiday bonus applicable during the first 90 days of deployment to Firefighter Doug Dunwald in accordance with Chief Reinbolt's recommendation. These payments are being made as a discretionary and supportive measure, recognizing the financial hardship faced by Firefighter Dunwald and his family during his military deployment.
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)
- POLICE 141-25:** **Joe DiLauro** I move to approve the attached Resolution Declaring It Necessary to Replace an Existing 7.0 Mill tax Levy and Request the Summit County Fiscal Officer to Certify the Current Tax Valuation of the Township and the Dollar Amount of Revenue That Would be Generated by that Replacement Levy Pursuant to O.R.C. 5705.192.
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)
- POLICE 142-25:** **Joe DiLauro** I move to approve the attached Resolution Declaring It Necessary to for an Additional 1.5 Mill tax Levy and Request the Summit County Fiscal Officer to Certify the Current Tax Valuation of the Township and the Dollar Amount of Revenue That Would be Generated by that Additional Tax Levy Pursuant to O.R.C. 5705.191.
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)
- POLICE 143-25:** **Joe DiLauro** I move to approve Nun-Pro-Tunc the payment to Richard's Garage, in the amount of not to exceed \$5800.00 for Unit #904 transmission repair, and to be paid from Fund Line 2081-210-323-0904.
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)
- POLICE 144-25:** **Joe DiLauro** I move to accept the 2025 Body Worn Camera Grant from the Office of Criminal Justice Services (OCJS) in the amount of \$23,255.00 and receipt in fund 2081.
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)
- POLICE 145-25:** **Joe DiLauro** I move to approve the purchase of Body Worn Cameras in the amount of \$23,255.00 From Motorola, to be paid from Fund Line #2081-760-790-0000
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)
- POLICE 146-25:** **Joe DiLauro** I move to approve the Supplemental Appropriation from Opiate seizure funds to Fund Line #2221-210-430-0000 in the amount of \$13,000.00 for the K9 vehicle upfit
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)

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- POLICE 147-25:** **Joe DiLauro** I move to approve the quote from Fallsway Equipment for the K-9 Cruiser Upfit in the amount of not to exceed \$10,000.00 to be paid from Fund Line #2221-210-430-0000.
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)
- POLICE 148-25:** **Joe DiLauro** I move to authorize the Chief of Police (Jack Simone) to execute an agreement on behalf of the Board of Trustees with Enterprise Fleet Management leasing program for Two (2) 2025 Ford Police Interceptor Utility vehicles for a four (4) year lease agreement not to exceed \$3000.00 per month with a \$500.00 purchase option at the end of the 48-month lease. This lease is to be paid from fund line 2081-210-750.
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)
- ZONING 149-25:** **Joe DiLauro** I move to acknowledge receipt of the Zoning Commissions recommendation for the re-zoning of 1627 Krumroy Road (Parcel # 5103945) and the West side of 1649 Krumroy Road (Parcel # 5100039) and instruct the Zoning Administrator to advertise for a Public Hearing on July 10, 2025, at 3:30 pm by the Board of Trustees.
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)
- ROAD 150-25:** **Joe DiLauro** I move to approve the invoice from SJS & Sons, LLC for the Material hauling services in the amount of \$3,275.00 and paid from fund line 2231-330-360.
Seconded by: Kellie Chapman Roll Call: Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)

PUBLIC INPUT:

-Tim Huffman inquired if the Trustees had any recourse they could take in support of the residents in response to the increase in Summit County Sewer Assessment fees. Ted Weinsheimer, Road Superintendent inquired if he had city water or well and Mr. Huffman responded he had a well. Mr. Weinsheimer indicated that wells at one point were metered but that the County eliminated that. The Trustees responded that there was no recourse they have as the elected officials that they were aware of.

-Mr Huffman asked about the upkeep of the recreational areas, in particular the porch swing at the Lakefront Center. Ted Weinsheimer said his department would address it.

-Trustee Caudill told Mr. Huffman that he would investigate the sewer charges with the county and would get back to him in a week.

ANNOUNCEMENTS:

Jeremy Caudill: Spectrum Channel 1023 Programming

K9 car show on Friday weather permitting

Kim Tam presenting Friday the 13th movie screening at the park on Friday

Ted Weinsheimer: Rock the Docks here at Lakefront Park June 27-29th

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ADM 151-25:

Joe DiLauro: I move to adjourn.

Seconded by: Kellie Chapman **Roll Call:** Mrs. Chapman (yes), Mr. DiLauro (yes). Mr. Caudill (yes)



Joe DiLauro, Chairman



Kellie Chapman, Vice Chairman



Jeremy Caudill, Trustee



Michael Spickard, Fiscal Officer

Minutes prepared by LeeAnne Jascoe 06122025botmin



2459 Canfield Road

Akron, OH 44312

(330) 734-4116

www.springfieldtownship.us

May 24, 2025

RE: Fiscal Officer Compensation

Dear Trustees:

Effective July 1, 2025, I elect to receive less compensation than I am entitled to, pursuant to ORC Sec. 507.09, which states:

“(C) Any township fiscal officer may elect to receive less than the compensation the fiscal officer is entitled to under this section. Any township fiscal officer electing to do this shall so notify the board of township trustees in writing, and the board shall include this notice in the minutes of its next board meeting.”

Therefore, I am notifying you that I wish to reduce my compensation to \$500 per month.

Please let me know if you have any questions.

Warmly,

Michael M. Spickard (Mike), Fiscal Officer
Springfield Township - Summit County
2459 Canfield Road Akron, Ohio 44312
e-mail: fiscalofficer@springfieldtownship.us
Office: 330-734-4116

County of Summit
Surface Water Management District
Community Partnership Program Agreement

This Agreement shall govern the distribution and allowable use of funds collected by the County of Summit, Surface Water Management District (SWMD) (“Grantor”), to be distributed to participating Political Subdivisions as set forth in Summit County Codified Ordinance Section 942.05(e). Such distribution and use shall hereafter be referred to as the Community Partnership Program (the “Program”). Such funds shall be distributed by the Summit County Executive as set forth in Summit County Codified Ordinance Section 942.07.

This agreement is made this 12th day of June, 2025 by and between the County of Summit, with its primary place of business at 175 S. Main Street, Akron, Ohio 44308 and:

Springfield Township (“Grantee”):

Grantee Address: 2459 Canfield Road, Akron, Ohio 44312

Grantee Contact Name: Ted Weinsheimer

Grantee Contact Phone: (330) 734-4118

Grantee Contact Email: tedw@springfieldtownship.us

A. Grantor agrees to the following:

1. Grantor shall deliver to the Grantee, within 45 days of the execution of this Agreement, the Community Partnership Program funding award as determined under Summit County Codified Ordinance Section 942.05. Funds shall be provided to the Grantee by the funds transfer method established between the Grantee and the Summit County Fiscal Office for other tax settlement purposes, or such other method as may be agreed between the Grantor and the Grantee. This funding shall be ongoing unless cancelled by either party. Future funds shall be provided to the Grantee semi-annually based on the tax settlement cycle of the Summit County Fiscal Office and shall be distributed within 45 days of the final settlement of funds received by the SWMD.
2. Grantor shall provide guidance to Grantee for allowable and non-allowable expenditure of funds. Such Guidance is to be incorporated into this agreement as set forth in the attached “Community Partnership Fund Overview”, which may be amended from time to time, at the sole discretion of the Grantor.

B. Grantee agrees to the following:

1. Grantee shall only use funds provided under this Program to fund drainage-related projects and activities consistent with Exhibit A, Community Partnership Funding Overview.
2. Grantee shall establish a special revenue fund pursuant to Section 5705.10(D) of the Ohio Revised Code to account for funds received from the Program. Such fund shall be named the "SWMD Community Partnership Program" and shall be appropriated by the legislative body of the Grantee and used to pay for eligible projects and expenses as set forth in the SWMD guidelines.
3. Grantee shall permit the Summit County Department of Internal Audit the right to examine all records and supporting documentation produced by Grantee, evidencing the expenditure of program funds. Expenditure of funds that are determined not to be used for eligible projects may be subject to recoupment by the SWMD from future Program awards.
4. Grantee shall report annually to the SWMD how funds were used throughout the year and indicate the ending fund balance. Such reports shall be provided to the SWMD by February 28 of the following calendar year. Grantee shall maintain records related to Program participation and expenditures consistent with state law.
5. Grantee shall be responsible for maintenance of any projects it undertakes using Program funds, except as may be agreed with the SWMD for jointly funded projects. Future funding under this Program may be used for this purpose.

C. General Terms

1. INTEGRATION. This Program Agreement represents the entire and integrated agreement between the parties. This Agreement supersedes all prior and contemporaneous communications, representations, understandings, agreements, or contracts, whether oral or written, relating to the subject matter of this Agreement.
2. AMENDMENT AND TERMINATION. This Agreement may be amended only in writing and signed by both parties. This Agreement may be amended to achieve additional goals of the parties with the written consent of both parties. Either party may terminate this Agreement for any reason with 30 days written notice to the other party. If the Grantor terminates this Agreement due to noncompliance of Program restrictions by the Grantee, unspent funds held by the Grantee may be required to be refunded to the Grantor.
3. ASSIGNMENT. No party shall assign its rights or delegate its duties under this Agreement without prior written consent of the other parties. Subject to such consent, this Agreement shall be binding upon and for the benefit of the parties hereto, their successors and assigns.

4. CAPACITY TO EXECUTE. Each party hereby certifies that all actions necessary to execute this Agreement were taken and the person executing this Agreement is authorized to do so and has the power to bind their respective part to the terms and conditions contained herein.

5. REVIEW BY LEGAL COUNSEL. Each party has had the opportunity to review this Agreement with assistance of legal counsel. Accordingly, the parties agree that the rule of construction that any ambiguity in the Agreement is to be construed against the drafting part is not applicable.

6. NO AUTHORITY TO BIND. No party has the power or authority to bind the other party to contracts or other obligations, except as provided herein.

7. SEVERABILITY. If any provision of this Agreement is found invalid or unenforceable by a court of competent jurisdiction, the remainder of this Agreement shall not be affected.

8. FORCE MAJEURE. No party may be considered in default in the performance of any obligation hereunder, to the extent that the performance of such obligation is prevented or delayed by fire, flood, explosion, strike, war, insurrection, embargo, government requirement, civil or military authority, act of God, or any other event, occurrence or condition which is not caused, in whole or in part, by that party, and which is beyond the reasonable control of that party. The parties must take all reasonable action to minimize the effects of any such event, occurrence or condition.

9. RESERVATION OF RIGHTS. A delay or failure in enforcing any right or remedy afforded hereunder or by law must not prejudice or operate to waive that right or remedy or any other right or remedy, including any remedy for a future breach of this Agreement, whether of a like or different character.

10. NOTICES. Every notice and demand required under the terms of this Agreement shall be in writing and must be sent by email to the following addresses as appropriate. All notices are effective upon receipt. A party may change its address by giving written notice to the other parties.

Notices to the County
Summit County Engineer
Attn: Heidi Swindell
hswindell@summitengineer.net

Notices to the Grantee
Springfield Township
Attn: Ted Weinsheimer
tedw@springfieldtownship.us

Summit County Law Director
Attn: Brian Harnak
bharnak@summitoh.net

11. COMPLIANCE. Each party agrees to comply with all applicable federal, state and local laws, orders, rules, and regulations.

12. ETHICS COMPLIANCE. Each party agrees to comply with Ohio Ethics Laws as listed in the Chapters 102 and 2921 of the Ohio Revised Code. By signing this Agreement, each party certifies that it is in compliance with these provisions.

13. GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of Ohio.

14. FORUM. Any litigation arising under this Agreement must be litigated in the County of Summit Court of Common Pleas, and each party submits itself to the jurisdiction and venue of that court.

End of Text.

SIGNATURES

By signing below, both parties acknowledge and agree to the terms set forth in this Agreement.

The County

Signature: _____

Name: _____

Title: _____

The Grantee Community

Signature:  _____

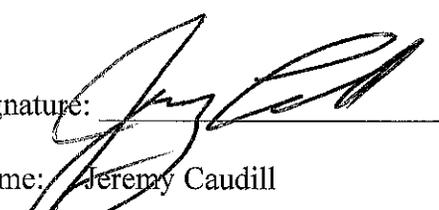
Name: Joe DiLauro

Title: Trustee

Signature:  _____

Name: Kellie Chapman

Title: Trustee

Signature:  _____

Name: Jeremy Caudill

Title: Trustee



COMMUNITY PARTNERSHIP FUND OVERVIEW

The SWMD Community Partnership Fund Program provides funding to communities within the Summit County Surface Water Management District (SWMD) for community-specific stormwater management projects. To implement the SWMD Community Partnership Fund Program, each community is provided an annual allocation of partnership funding in amounts as outlined in Summit County Chapter 942. The SWMD fee collection year begins January 1 and continues through December 31 of that year. Communities may accumulate funds from multiple collection years to support large purchases and expenses. Funds collected for each community are held in a separate account with yearly funding allocation deposited to the community each year.

To utilize the SWMD Community Partnership Funds, communities must be in compliance with the SWMD's Stormwater Management Program (SWMP). Activities using Partnership funding must directly support or align with the goals and objectives of the SWMP and aim to address existing flooding, erosion, stormwater, and water quality issues, while minimizing the potential for new problems. Community Partnership Funds generally cannot be used to improve or maintain roadways or roadway drainage systems except where such improvements are an essential component of a SWMD approved project. Community Partnership Funds cannot be used to substitute funding programs already in place or offered by the community. Additionally, all activities funded through the Community Partnership Funds must be pre-approved, documented, and reported annually to the SWMD for inclusion in its annual report to the Ohio EPA.

Eligible Partnership Fund Activities – All activities undertaken by communities using Partnership funding must clearly align with the goals and objectives of the SWMD. They should aim to address existing flooding, erosion, stormwater, and water quality issues, while minimizing future risks. Projects must provide a regional benefit and comply with all relevant federal, state, and local regulations. Additionally, all projects must include provisions for ongoing operation and maintenance. Eligible activities include:

- Projects that reduce volume, flow rate, and/or pollutant load of stormwater runoff into the local MS4 system. *Note: The ORC does not allow Townships to improve off-roadway drainage, therefore townships shall utilize the services of the County Engineer for their design and construction.*
 - Construction of local surface water improvements at the discretion of the community and with the approval of the County Engineer.
 - Installation of stormwater management practices on community or publicly owned properties.
 - Improvement of neighborhood drainage systems outside of right-of-way areas, subject to the establishment of easements and perpetual stormwater maintenance assessments.
 - Improvement of off-roadway drainage systems (i.e. streambank restoration, surface water conveyance systems, swales, etc.), subject to the establishment of easements and perpetual stormwater maintenance assessments.
 - Conversion of impervious surface areas to pervious (i.e. replacing traditional asphalt with permeable pavement, or converting impervious areas to natural green space)



- Projects or activities that help member communities meet the requirements of the SWMP, as required by the Ohio EPA NPDES permit for small MS4.
 - Retrofit existing stormwater management practices (i.e. adding water quality design standards to a quantity only practice).
 - Development of a community street sweeping, and/or leaf collection, and/or catch basin cleaning program, including the purchase of stormwater-related equipment such as street sweepers or vacuum trucks.
 - Maintenance of stormwater management practices.
 - Stormwater-related training for community employees.
- Matching funds necessary for relevant grant applications.
 - Matching funds will be reserved at the time of application to ensure their availability once the grant is successfully secured.
- Purchasing land for natural area preservation and stormwater/flood control benefits.
- Provide a local funding component to a regional SWMD project to aid in project advancement.
- Implementation of Special Programs (i.e. community volunteer days, workshops, educational field trips, scholarships, etc.)
- Operation and maintenance projects necessary to address stormwater-related problems, including work required to address Ohio EPA MS4 Permit Compliance Notifications.

If a proposed project is not listed above, communities are encouraged to contact the SWMD before proceeding with it to determine if the project would qualify as an eligible activity.

Non-eligible Partnership Fund Activities – Communities cannot use SWMD Community Partnership Program funds for any project that causes, accelerates, or contributes to flooding, erosion, stormwater, or water quality problems or is otherwise detrimental to the MS4. Prohibited projects include, but are not limited to:

- The placement of fill materials in floodplains, riparian areas, or wetlands.
- The culverting or channelizing of watercourses.
- The offsetting of costs associated with projects, initiatives, and/or program support efforts that are currently in place.

Fund Allocation

Each year, the community will receive an annual allocation of partnership funds. Communities are allowed to carry over funds from multiple collection years to cover larger purchases and expenses. An estimate of the annual funding for each community is provided below.

| Estimated 2025 Allocation by Community* | | | | | |
|---|-----------|--------------------------|-----------|-----------------------|----------|
| Bath Township | \$115,000 | Northfield Ctr. Township | \$58,000 | Village of Lakemore | \$19,000 |
| Boston Township | \$92,000 | Sagamore Hills Township | \$103,000 | Twinsburg Township | \$46,000 |
| Copley Township | \$142,000 | Richfield Township | \$47,000 | City of Reminderville | \$30,000 |
| Coventry Township | \$88,000 | Springfield Township | \$119,000 | | |

**The amounts listed in the table are estimates and are provided for informational purposes only. They do not represent the actual or final Community Partnership Fund allocations.*



If a community desires to allocate Community Partnership Funds to a project before funds are accrued in the community's partnership fund account, it is at the sole discretion of the SWMD to enter into said agreements. Agreements of this type shall be generally limited to two (2) concurrent project agreements at any point in time with a maximum five (5) year agreement term.

Operation and Maintenance – The operation and maintenance of Community Partnership Fund projects may be addressed through perpetual maintenance agreements, which follow the requirements of County Chapter 943.

- **Maintenance Fund:** Community Partnership Funds will be allocated for project maintenance and deposited into the SWMD maintenance fund, unless property owner assessments are involved.
- **Private Property Projects:** If funds are used on private property, the community must secure necessary legal agreements with property owners for design, construction, and ongoing maintenance. These agreements must include provisions that ensure maintenance continues even if ownership changes. The costs of obtaining legal agreements are eligible for Community Partnership Fund allocation.
 - Alternatively, townships may consider utilizing the Ditch Petition process to implement private property improvements, where maintenance assessments are established and paid by the partner community. Approval for Ditch Petitions will be limited to projects of sufficient scale and benefit.
 - Projects located on private property are subject to approval by the SWMD. Approval will be based on the project's ability to provide a regional benefit to the community
- **Maintenance Inspections:** Communities must ensure proper completion of work and conduct annual inspections to confirm ongoing maintenance. A permanent easement must be granted for work on private property.
- **Public vs. Private Benefit:** Community Partnership Funds used for construction or maintenance activities on private property requires an assessment of the benefits of the activity to the public vs the benefit to the private property owner(s). Only that portion of the project cost determined to benefit the public shall be eligible for payment from Community Partnership Funds. The remaining project costs may be covered by the property owner(s) or other funding sources.

Annual Reports – Annual Reports will provide a summary of the projects undertaken by the Community. Reporting should be of sufficient detail to allow such information to be used by the County in its MS4 reporting to the Ohio EPA.

At the conclusion of a construction related project, the SWMD may request the Community to submit a final project report, which includes a summary of outcomes, an accounting of all expenses, and certification of proper installation. The Community's annual report should include funds spent during the reporting period and ending fund balance. Annual reports are due by February 28 of the following year.

Ted Weinsheimer

From: Evans, Marvin D <mdevans@summitoh.net>
Sent: Thursday, May 29, 2025 8:42 AM
To: vsinopoli@bathtownship.org; ltuttle@bathtownship.org; a.anderson@bostontownship.org; p.schneider@bostontownship.org; marshall@copley.oh.us; rspeer@copley.oh.us; d.gissinger@coventytownship.com; a.davis@coventrytownship.com; townadministrator@northfieldcenter.com; fiscal.officer@northfieldcenter.com; m.lott@richfield-twp.org; v.sandhu@richfield-twp.org; policechief@mysagamorehills.com; fiscalofficer@mysagamorehills.com; Fiscal Officer; Ted Weinsheimer; rkagler@twinsburgtwp.com; taniaj@twinsburgtwp.com; Tracy Fast; mpitman@lakemoreohio.org; dwordell@reminderville.com; mayorsam24@aol.com; JMarshall@copley.oh.us
Cc: Heidi Swindell; Nelsen, Brian; Harnak, Brian; David Koontz
Subject: RE: Surface Water Management District Community Partnership Funding Agreement
Attachments: Community Partnership Funding Agreement (Clean).docx

Thanks Amy.

Sorry everyone. I attached two copies of the guidelines instead of the agreement and the guidelines. Attached is the agreement.

Marvin D. Evans, Esq.
Deputy Director, Labor Relations
Department of Law and Risk Management
Summit County Executive, Ilene Shapiro
175 South Main St., 8th Floor
Akron, OH 44308
Ph. 330-643-2848
mdevans@summitoh.net

From: Evans, Marvin D
Sent: Wednesday, May 28, 2025 3:04 PM
To: vsinopoli@bathtownship.org; ltuttle@bathtownship.org; a.anderson@bostontownship.org; p.schneider@bostontownship.org; marshall@copley.oh.us; rspeer@copley.oh.us; d.gissinger@coventytownship.com; a.davis@coventrytownship.com; townadministrator@northfieldcenter.com; fiscal.officer@northfieldcenter.com; m.lott@richfield-twp.org; v.sandhu@richfield-twp.org; policechief@mysagamorehills.com; fiscalofficer@mysagamorehills.com; fiscalofficer@springfieldtownship.us; Ted Weinsheimer <tedw@springfieldtownship.us>; rkagler@twinsburgtwp.com; taniaj@twinsburgtwp.com; Tracy Fast <tfast@lakemoreohio.org>; mpitman@lakemoreohio.org; dwordell@reminderville.com; mayorsam24@aol.com
Cc: Heidi Swindell <HSwindell@summitengineer.net>; Nelsen, Brian <bnelsen@summitoh.net>; Harnak, Brian <bharnak@summitoh.net>; David Koontz <dkoontz@summitengineer.net>
Subject: Surface Water Management District Community Partnership Funding Agreement

All,

Attached is the agreement, including Exhibit A, for release of the Summit County Surface Water Management District Community Partnership Funds to your communities. The County Executive's Office will be processing these agreements and the related payments. It is my assumption that the townships may need to pass resolutions authorizing the agreement and that all of the trustees will probably need to sign them like any other agreement, hence the three signature blocks. However, if you don't need three signatures, indicate N/A in unneeded blocks.

Please fill out the blank fields on the first and third pages before printing and signing (no other changes please):

Information needed on page 1:

Community ("Grantee"):

Grantee Address:

Grantee Contact Name:

Grantee Contact Phone:

Grantee Contact Email:

On page 3 is space for contact information for notices. If you want notices to go to the same person as identified on page 1, please just put "Same as above". Otherwise, put the appropriate person's information.

For Lakemore and Reminderville, please provide similar contact information as above, and determine who can sign for your village and city. If only your mayor needs to sign, indicate N/A in unneeded blocks.

Please email me the executed agreement. I will get the county's signature and return a fully executed copy to you. Payments will be processed after your agreement is executed.

Please let me know if you have any questions.

Marvin D. Evans, Esq.

Deputy Director, Labor Relations

Department of Law and Risk Management

Summit County Executive, Ilene Shapiro

175 South Main St., 8th Floor

Akron, OH 44308

Ph. 330-643-2848

mdevans@summitoh.net

Memorandum of Understanding

between

***American Red Cross
Northern Ohio Region***

and

***Springfield Township Fire
acting through its Fire Department***



**American
Red Cross**

American Red Cross – Northern Ohio Region

I. Purpose

The purpose of the Memorandum of Understanding (MOU) is to document the relationship between the Northern Ohio Region of the American Red Cross and Springfield Township, Springfield, Ohio, acting through its "Fire Department". This MOU provides a broad framework for cooperation between the two organizations in conducting smoke alarm installations and fire safety education in the community. Both Red Cross and Springfield Township Fire Department are a "Party" under this MOU.

II. Independence of Operations

Each Party to this MOU will maintain its own identity in providing service. However, the Springfield Township Fire Department shall acknowledge the relationship between Springfield Township Fire Department and the American Red Cross when publicly discussing the program outlined herein. Each Party is separately responsible for establishing its own policies and financing its own activities except as outlined below.

III. Organization Description

The American Red Cross, founded in 1881, is dedicated to helping people in need throughout the United States and, in association with other Red Cross networks, throughout the world. The Red Cross depends on the many generous contributions of time, blood, and money from the American public to support its lifesaving services and programs. Through its mission, the Red Cross prevents and alleviates human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors. The Red Cross provides services to those in need regardless of citizenship, race, religion, age, sex, national origin, disability, sexual orientation, veteran status or political affiliation.

IV. Methods of Cooperation

In order to establish a relationship between the Springfield Township Fire Department and the Northern Ohio Region of the Red Cross to provide fire safety preparedness activities within the community by conducting outreach which focuses on visiting homes to install smoke alarms, replace alarm batteries and help residents make home fire escape plans, the following roles and responsibilities are agreed upon:

1. Communication between organizations

Representatives of Springfield Township Fire Department and the Northern Ohio Region of the Red Cross will maintain open communication. Each Party will share programmatic reports and information, changes in policy or personnel relating to this MOU, and any additional information pertinent to disaster preparedness and response to the extent permitted by law.

American Red Cross -- Northern Ohio Region

2. The American Red Cross -- Northern Ohio Region

The Northern Ohio Region of the American Red Cross shall establish and/or provide the Springfield Township Fire Department with the following at no cost.

- A "smoke alarm hotline" that will be used to accept requests from residents who are seeking installation of smoke alarms. Calls directly to Springfield Township Fire Department is acceptable.
- At regular intervals a list of addresses of residential properties that have requested provision of single station smoke alarms through the American Red Cross "smoke alarm hotline".
- When available, and when requested/approved by the resident, a supply of smoke alarms to be installed on every floor (including the basement) and in every bedroom in the residential properties identified on the list provided.
- Copies of educational materials to be used for the following:
 - ✓ A "home Fire Safety" checklist for review with the resident.
 - ✓ Information on how to create a "fire escape plan".

3. The Springfield Township Fire Department

The Springfield Township Fire Department shall insure the following activities/actions are conducted in a professional and workmanlike manner.

- Their employees/personnel will report to the addresses identified in the list provided by the Red Cross during daytime hours, in appropriate apparel and with appropriate identification to install the smoke alarms.
- The Springfield Township Fire Department employees shall install smoke alarms provided by the Red Cross in the residential property identified using the following concepts:
 - ✓ The smoke alarms shall be affixed within the residence (i.e. installed) in accordance with manufacture's recommendations.
- The Springfield Township Fire Department personnel shall conduct a short fire education presentation to the residents at the location that will include supplying the resident with the following:
 - ✓ A Red Cross "Home Fire Safety" checklist for review with the resident.
 - ✓ A Red Cross Information on how to create a "fire escape plan".
- The Springfield Township Fire Department shall at the time of installation in the residence acknowledge that the alarms are being provided by the American Red Cross.
- The Springfield Township Fire Department shall utilize the appropriate forms as agreed upon by the two Parties and return the forms to the Disaster Program Manager of the American Red Cross Northeast Ohio Chapter within 7 days of the actual installation.
- The Springfield Township Fire Department will report month end inventory of smoke alarms that have yet to be installed to the Disaster Program Manager of the American Red Cross Northeast Ohio Chapter by the 27th of each month.

V. General

- a. Both Parties agree not to use or display any trademarks of the other without first

American Red Cross -- Northern Ohio Region

receiving the express written permission to do so; however, the use of the trademarks of the other Party is permitted for internal meeting notes and plans that are not publicly distributed and used during the normal course of business related to the purpose of MOU. If either Party desires to use the intellectual property of the other, the "requesting Party" should submit the proposed promotional/marketing materials, press releases, website displays or otherwise proposed use of the trademarks to the "owning Party" for review and approval at the sole discretion of the "owning Party", in advance of dissemination or publication.

- b. The Northern Ohio Region of the American Red Cross and Springfield Township Fire Department shall collectively ensure joint acknowledgement of the relationship between the two Parties at all times when publicly referencing the smoke alarm installation program.
- c. The Northern Ohio Region of the American Red Cross and the Springfield Township Fire Department will allocate responsibility for any shared expenses in writing in advance of any commitment.

VI. Principles of Conduct

The Parties agree to that the following principles shall be adhered in regard to implementation of this program:

1. Services outlined in this MOU are provided regardless of the race, creed or nationality of the recipients and without adverse distinction of any kind.
2. Services outlined will not be used to further a particular political or religious standpoint.
3. The custom and culture of those we assist shall be respected.

VII. Periodic Review and Analysis

Representatives of the American Red Cross Region and Springfield Township Fire Department will jointly evaluate their progress in implementing this MOU every three years and revise and develop new plans or goals as appropriate.

VIII. Term and Termination

This MOU is effective as of the date of the last signature below and expires 3 years from the last signature date. The Parties may extend this MOU for additional 1 year periods, and if so should confirm this in writing. This MOU may be terminated at any time upon written notice from either Party to the other.

IX. Miscellaneous

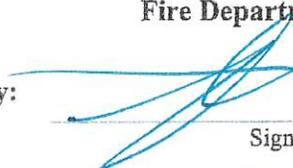
Neither Party to this MOU has the authority to act on behalf of the other Party or bind the other Party to any obligation. This MOU is not intended to be enforceable in any court of law or dispute resolution forum. The sole remedy for non-performance under this MOU shall be termination, with no damages or penalty.

X. Signatures

**American Red Cross
Northeast Ohio Chapter**

**Springfield Township
Fire Department**

By: _____
Signature

By:  _____
Signature

Name: _____
Print Name

Name: BRETT P. REIMOLD _____
Print Name

Title: _____
Print Title

Title: FIRE CHIEF _____
Print Title

Date: _____

Date: 5/19/2025 _____

Approved as to form and correctness:

American Red Cross -- Northern Ohio Region

Primary Points of Contact

The primary points of contact in each organization will be responsible for the implementation of the MOU in their respective organizations, coordinating activities between organizations, and responding to questions regarding this MOU. In the event that the primary point of contact is no longer able to serve, a new contact will be designated, and the other organization informed of the change.

Relationship Manager Contact*

| American Red Cross Northeast Ohio Chapter | | Springfield Township Fire Department | |
|---|------------------------------------|--------------------------------------|--------------|
| Contact | Sam Campana | Contact | Shawn Dewolf |
| Title | Community Disaster Program Manager | Title | |
| Office phone | 330-506-9181 | Office phone | |
| Mobile | 330-506-9181 | Mobile | |
| e-mail | Samuel.campana@redcross.org | e-mail | |

*The Relationship Manager is the person that works with the partner organization in developing and executing the MOU.

Operational Contact

| American Red Cross XXXXX Chapter | | Springfield Township Fire Department | |
|----------------------------------|--------------------------------|--------------------------------------|--|
| Contact | Teresa Greenlief | Contact | |
| Title | Home Fire Team Lead | Title | |
| Office phone | 330-510-4786 | Office phone | |
| Mobile | 330-428-5267 | Mobile | |
| e-mail | Teresa.greenlief2@redcross.org | e-mail | |

MEMORANDUM OF UNDERSTANDING
VACATION CREDIT FOR EXPERIENCED NEW HIRES

Springfield Township, hereinafter referred to as the ("Employer") and the Springfield Township Firefighters Union, IAFF Local 3040, hereinafter referred to as the ("Union") and collectively referred to as ("the parties") enter into this "Memorandum of Understanding" (M.O.U.) to provide for the ability of the Township to hire experienced firefighter/paramedics (referred to as "lateral hires") to provide some vacation time upon hiring for those hired on or after June 12, 2025. The parties agree as follows:

1. Effective June 12, 2025, newly hired experienced firefighter/paramedics shall be provided vacation time in accordance with the MOU in addition to the vacation rights provided in Article 32 of the Agreement between the parties.
2. The crediting of vacation time under this MOU applies only to newly hired experienced full-time firefighter/paramedics who:
 - a. Are joining Springfield Township Fire Department from another department where they paid into the Ohio Police and Fire Pension Fund (OP&F);
 - b. Held full-time status in their previous department; and
 - c. Can provide documentation verifying qualifying service time and pension contributions.
3. Newly hired experienced full-time firefighter/paramedics who meet the qualifications set forth in paragraph 2 shall be credited with vacation time based upon their verified, full-time firefighter/paramedic service as follows:
 - 1 year of experience = one (1) 24-hour vacation day
 - 2 years of experience = two (2) 24-hour vacation days
 - 3 years or more of experience = five (5) 24-hour vacation days
4. The lateral vacation incentive set forth in paragraph 3 shall be credited and available for use within ten (10) calendar days of the employee's hire date. This credit is a one-time credit based solely on prior qualifying experience and may only be taken as time off during the first year of employment or carried over as provided under the terms of the Agreement between the parties and standard departmental policies.
5. Upon completion of the employee's first full year of continuous employment with the Springfield Township Fire Department, the employee will be eligible for and receive vacation time only in accordance with the Article 32, Vacation of the Agreement between the parties and the lateral vacation incentive time shall not carry forward.
6. This agreement is specific to lateral hiring and shall not constitute a precedent nor be used to interpret other provision of the Agreement.

7. This MOU shall remain in effect until modified by mutual agreement. Either party may request a review or renegotiation of its terms with thirty (30) days' written notice.

For Springfield Township

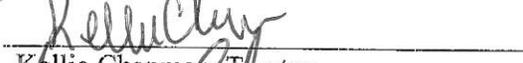
For the IAFF, Local 3040



Joe DiLauro, Trustee



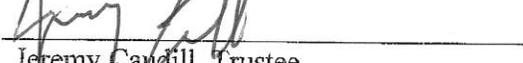
President



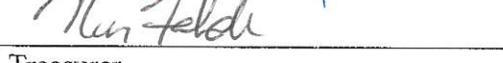
Kellie Chapman, Trustee



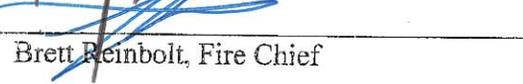
Vice-President



Jeremy Candill, Trustee



Treasurer



Brett Reinbolt, Fire Chief

Date

Date

RESOLUTION NO. 141-25

A RESOLUTION DECLARING IT NECESSARY TO REPLACE AN EXISTING 7.0 MILL TAX LEVY AND REQUESTING THE SUMMIT COUNTY FISCAL OFFICER TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE TOWNSHIP AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THE REPLACEMENT LEVY per O.R.C. 5705-192

WHEREAS, the Board of Trustees of Springfield Township, Summit County, Ohio, finds that the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the Township and that it is necessary to levy a replacement of a tax in excess of that limitation as outlined in ORC 5705.19(j) for providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, for the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.33 of the Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain police protection, for the provision of ambulance or emergency medical services operated by a police department, or for the payment of other related costs; and

WHEREAS, in accordance with Division B of Section 5705.03 of the Revised Code, as amended by H B 496 , effective April 9,2025, in order to submit the question of a replacement of a tax levy pursuant to Section 5705.192 of the Revised Code, this Board of Trustees must request that the Summit County Fiscal Officer certify (i) the total current tax valuation of the Township, and (ii) the dollar amount of revenue that would be generated by the levy; and

WHEREAS, in accordance with Division B of Section 5705.03 of the Revised Code, upon receipt of a certified copy of a resolution of this Board of Trustees declaring the necessity of the tax, stating its purpose, stating whether it is an additional levy, a renewal or a replacement of an existing tax, noting the Section of the Ohio Revised Code pursuant to which its submission to the electors is authorized, and requesting the Summit County Fiscal Officer certification, the Summit County Fiscal Officer is to certify the total current tax valuation of the Township and the dollar amount of revenue that would be generated by the proposed levy.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Springfield Township, County of Summit and State of Ohio, two-thirds of the members elected thereto concurring that:

Section 1. This Board declares that it is necessary to replace, for a continuing period a levy AT A TAX RATE OF 7.0 MILL outside of the ten-mill limitation as outlined in ORC 5705.19(j) for

Resolution of Necessity

providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, for the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section [145.48](#) or [742.33](#) of the Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain police protection, for the provision of ambulance or emergency medical services operated by a police department, or for the payment of other related costs; and that it intends to submit the question of the replacement levy to the electors of the entire territory of Springfield Township, with the political boundaries solely within Summit County, Ohio at an General Election on November 4, 2025 as authorized by Section 5705.192 of the Revised Code.

Section 2: This Board requests the Summit County Fiscal Officer to certify to it both (i) the total current tax valuation of the entire territory of Springfield Township, and (ii) the dollar amount that would be generated by that replacement levy.

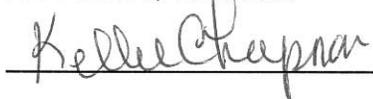
BE IT FURTHER RESOLVED that this is a continuing levy, commencing tax year 2025, first collection in 2026 and that the Fiscal Officer of this Board be, and is directed to certify a copy of this Resolution to the Summit County Fiscal Officer.

Passed this 12th day of June 2025.

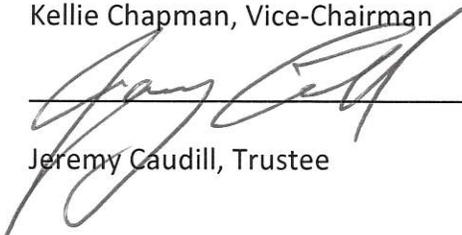
SPRINGFIELD TOWNSHIP BOARD OF TRUSTEES



Joe DiLauro, Chairman



Kellie Chapman, Vice-Chairman



Jeremy Caudill, Trustee

I, Michael M. Spickard, Fiscal Officer of Springfield Township, Summit County, Ohio, hereby certify that the foregoing Resolution declaring necessity for the replacement of a tax levy in excess of the ten-mill limitation and requesting the Summit County Fiscal Officer to certify the

Resolution of Necessity

total current tax valuation of the Township and the dollar amount of the revenue that would be generated by that levy, is an exact and true copy of the Resolution was passed by the Springfield Township Board of Trustees at a Meeting held June 12, 2025.



Michael M. Spickard, Fiscal Officer

RESOLUTION NO. 142-25

A RESOLUTION DECLARING IT NECESSARY FOR AN ADDITIONAL 1.5 MILL TAX LEVY AND REQUESTING THE SUMMIT COUNTY FISCAL OFFICER TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE TOWNSHIP AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THE ADDITIONAL LEVY per O.R.C. 5705-191

WHEREAS, the Board of Trustees of Springfield Township, Summit County, Ohio, finds that the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the Township and that it is necessary to levy an additional tax in excess of that limitation as outlined in ORC 5705.19(j) for providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, for the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.33 of the Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain police protection, for the provision of ambulance or emergency medical services operated by a police department, or for the payment of other related costs; and

WHEREAS, in accordance with Division B of Section 5705.03 of the Revised Code, as amended by H B 496 , effective April 9,2025, in order to submit the question of an additional tax levy pursuant to Section 5705.191 of the Revised Code, this Board of Trustees must request that the Summit County Fiscal Officer certify (i) the total current tax valuation of the Township, and (ii) the dollar amount of revenue that would be generated by the levy; and

WHEREAS, in accordance with Division B of Section 5705.03 of the Revised Code, upon receipt of a certified copy of a resolution of this Board of Trustees declaring the necessity of the tax, stating its purpose, stating whether it is an additional levy, a renewal or a replacement of an existing tax, noting the Section of the Ohio Revised Code pursuant to which its submission to the electors is authorized, and requesting the Summit County Fiscal Officer certification, the Summit County Fiscal Officer is to certify the total current tax valuation of the Township and the dollar amount of revenue that would be generated by the proposed levy.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Springfield Township, County of Summit and State of Ohio, two-thirds of the members elected thereto concurring that:

Section 1. This Board declares that it is necessary for an additional tax levy for a continuing period a levy AT A TAX RATE OF 1.5 MILL outside of the ten-mill limitation as

Resolution of Necessity

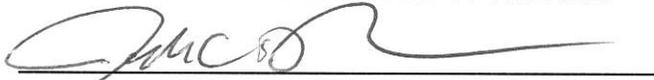
outlined in ORC 5705.19(j) for providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, for the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section [145.48](#) or [742.33](#) of the Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain police protection, for the provision of ambulance or emergency medical services operated by a police department, or for the payment of other related costs; and that it intends to submit the question of the additional levy to the electors of the entire territory of Springfield Township, with the political boundaries solely within Summit County, Ohio at an General Election on November 4, 2025 as authorized by Section 5705.191 of the Revised Code.

Section 2: This Board requests the Summit County Fiscal Officer to certify to it both (i) the total current tax valuation of the entire territory of Springfield Township, and (ii) the dollar amount that would be generated by that additional levy.

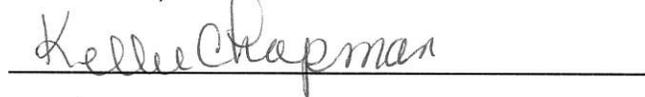
BE IT FURTHER RESOLVED that this is a continuing levy, commencing tax year 2025, first collection in 2026 and that the Fiscal Officer of this Board be, and is directed to certify a copy of this Resolution to the Summit County Fiscal Officer.

Passed this 12th day of June 2025.

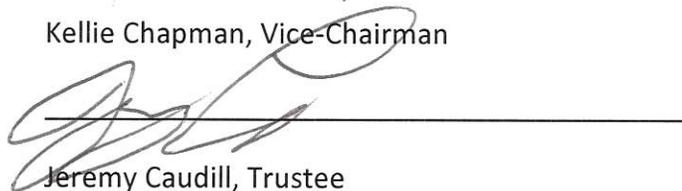
SPRINGFIELD TOWNSHIP BOARD OF TRUSTEES



Joe DiLauro, Chairman



Kellie Chapman, Vice-Chairman

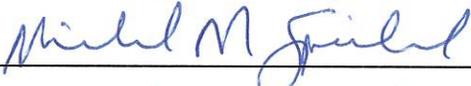


Jeremy Caudill, Trustee

I, Michael M. Spickard, Fiscal Officer of Springfield Township, Summit County, Ohio, hereby certify that the foregoing Resolution declaring necessity for an additional tax levy in excess of

Resolution of Necessity

the ten-mill limitation and requesting the Summit County Fiscal Officer to certify the total current tax valuation of the Township and the dollar amount of the revenue that would be generated by that levy, is an exact and true copy of the Resolution was passed by the Springfield Township Board of Trustees at a Meeting held June 12, 2025.



Michael M. Spickard Fiscal Officer

SIGN IN SHEET

NAME

ADDRESS

PLEASE PRINT

| NAME | ADDRESS |
|-------------|------------------|
| Eric Riddle | 2680 NARROWS WAY |
| D. Kaufman | 2775 LINWOOD RD |
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