

# ZONING CERTIFICATES

Effective April 1, 2022, a new and more efficient system for processing zoning certificates will be implemented within the zoning department in order to bring the department into the digital age by accepting applications, site plans, structural plans, and any other type of companion documentation online. All reviewed and approved zoning certificates will be issued and sent via email to the respective applicant's and/or property owner's email addresses. Hardcopies of zoning certificates will no longer be issued unless specifically requested.

The benefits of our new digital document processing system include:

- Faster and more efficient turnaround times for all zoning certificate applicants.
- All zoning certificates will be included within a date and time-stamped email as proof of delivery.
- Multiple people, including the property owner(s) and contractor(s), will receive approved zoning certificates simultaneously with no wait time or need to make unnecessary or multiple trips to the department.
- All zoning certificate payments can now be done online. Credit cards are accepted with a small fee. Payment can also be made by mail or in person. Checks should be made payable to Springfield Township. Zoning certificates will be emailed as soon as certificate invoices are paid.

If you have any questions, please email us at [zoning@springfieldtownship.us](mailto:zoning@springfieldtownship.us) or contact us at 330-734-4117.